

# 2025 NCEA assessment information sheet

## Secondary dual enrolled ākonga

### Internal assessment deadlines

For internal NCEA results to be included on your Record of Achievement next January, you must submit assessments to My Te Kura by **12 November**. This allows time for marking, moderation, resubmissions, and for your school to report the results to NZQA on our behalf.

**December 1 is the final date** to submit internal NCEA assessments for 2025 (**drop-boxes will close at midnight**). Results from assessments submitted between 12 November and 1 December can still count for the 2025 school year but may only be available on your Record of Achievement by the end of February 2026.

### External entries

It is your school's responsibility to enter you for any externally assessed standards you wish to attempt for your Te Kura subjects.

This includes end of year exams, Portfolio/Report/Kete Manarua submissions, Common Assessment Tasks for Levels 2 and 3 Digital Technologies (DCAT), and Common Assessment Activity (TAPā) for Level 1 Te Ao Haka.

Before deciding which standard/s it would be appropriate for you to enter, you should speak with your Te Kura subject kaiako (teacher). Then you should speak to your school's Te Kura Coordinator and/or Principal's Nominee to ensure you are entered for the correct standards.

### Practice exams

Practice exams for your Te Kura subjects will be sat at your school during **18 August to 5 September** 2025.

### Portfolio / Report / Kete Manarua submission deadlines

If you are enrolled in the following subjects and register for the external assessment, below are the final dates your Portfolio/Report/Kete Manarua is due to Te Kura.

	Level 1	Level 2	Level 3	Scholarship
Dance   Digital Technologies   Music   Physical Education   Te Ao Haka   Te Reo Māori	Oct 15	-	-	-
Design and Visual Communication	Oct 15	Oct 15	Oct 15	Oct 15
Health & Physical Education	-	-	-	Oct 15
Music	-	-	-	Oct 15
Technology	Oct 15	Oct 15	Oct 15	Oct 15
Visual Arts	Oct 13	Oct 20	Oct 28	Oct 28

## Authentication

Remember the work you send in for assessment must be your own. You confirm your understanding of the overarching Authenticity Declaration when you first start your study in My Te Kura.

Each assessment task will also require you to declare the work is your own when you submit your completed task to the drop-box. If the task requires supervision, you must also state the name of your supervisor.

## Internal assessment results

It's your school's responsibility to submit your Te Kura internally assessed results to NZQA. When these results become available on your NZQA Learner Login page ([www.nzqa.govt.nz/login](http://www.nzqa.govt.nz/login)), you should regularly check the accuracy and completeness of the results recorded.

If there are any errors, please contact your school's Principal's Nominee.

## Appeals

If you don't agree with the grade for an internal assessment, you should, in the first instance, request your subject kaiako review the marking of the assessment.

If you are still not satisfied with the explanation given by your kaiako, you have **one month** (from the time you received the marked work back from your kaiako) to make a formal appeal. A Student Assessment Appeal form must be completed and emailed to the Assessment & Qualifications Lead, Principal's Nominee at Te Kura.

It is important that your school's Te Kura Coordinator be informed about the nature of the appeal.

An appeal form is available in My Te Kura.

- Click on any one of your NCEA subjects. This will open the subject home page.
- Click on the 'NCEA' tab at the top of the page



Assessments ▾ **NCEA** Help ▾

## Help

If you're having any problems, please contact your subject kaiako for their help and advice.