

STAR Course Travel Payment Form

All payments will be made by Direct Credit



Te Kura

TE AHO O TE KURA POUNAMU

THE CORRESPONDENCE SCHOOL

Payee Details

Name of person to be paid _____

Email Address _____ (for remittance notice)

Bank Account Details: *For new payees: Please attach a verified bank deposit slip or snip of your internet banking account name and number. Writing the Account name and number on this form, is no longer acceptable*

Student Details

Student Name _____ ID no. _____

Home Address _____

Course Name _____ Course Provider _____

Dates of Attendance (list all dates) _____

Payment amount

Payment is for one *student return trip per day of the course.*

Public Transport (Bus or Train only): Work out the amount it will cost by public transport per day return:

Fare price per day :

\$ _____

(You must attach copies of the tickets or invoice, as proof)

Private Car: please write the daily number of kms for one *student return trip*

_____kms

(the mileage rate is calculated at 30c per km)

Declaration

I agree that in the case of non attendance at a Te Kura funded event any payment

Received in advance for transport will be refunded to Te Kura or used for

Transport on the next STAR course occurrence

Signed by Claimant _____ Date _____

Cost Centre 2692 1306 1260

Te Kura use only

Total cost

to be paid: \$

**Return to: Chris Berentson, Secondary Tertiary Adviser, Te Kura, Private Bag 39992 Wellington 5045
or email christopher.berentson@tekura.school.nz**