**STAR Distance 2024**

This STAR course catalogue has a list of offerings that are available via Distance (Online, PDF or Paper-based).

All courses are fully funded by the Youth Transitions Team. To be eligible to enrol, students must be enrolled with Te Kura as a Full-Time student or a Young Adult doing 3 or more Te Kura subjects. Students must also continue to engage with their Te Kura learning while enrolled into STAR courses.

Please note that all courses are subject to availability and dates will be updated throughout the year.

Please note that courses may have certain requirements for you to enrol such as needed equipment, practical components, a workplace, living in New Zealand etc.

To find out more about a course you are interested in and possibly enrol, please contact the assigned Coordinator listed below.

**STAR Flyers and Coordinators:**

* Northern ([Te Tai Tokerau](https://www.tekura.school.nz/assets/gateway-and-star-files-new/Te-Tai-Tokerau/STAR-Catalogue-2023-Te-Tai-Tokerau.docx) and [Tamaki Makaurau](https://www.tekura.school.nz/assets/gateway-and-star-files-new/Tamaki-Makaurau.docx)) – Natalie Jones [Natalie.Jones@tekura.school.nz](mailto:Natalie.Jones@tekura.school.nz)
* Central North ([Te Kāhui Hauāuru](mailto:Te%20Kāhui%20Hauāuru) and [Te Kāhui Rāwhiti](https://www.tekura.school.nz/assets/gateway-and-star-files-new/Te-Kahui-Rawhiti.pdf)) – Ces Lowe [Ces.Lowe@tekura.school.nz](mailto:Ces.Lowe@tekura.school.nz)
* [Central South](https://www.tekura.school.nz/assets/gateway-and-star-files-new/Central-South.doc) – Lisa Usoali’i-Jansen [Lisa.Usoalii-Jansen@tekura.school.nz](mailto:Lisa.Usoalii-Jansen@tekura.school.nz)
* [Southern](mailto:Southern) – Seth Smith [Matthew.Smith2@tekura.school.nz](mailto:Matthew.Smith2@tekura.school.nz)

**Tertiary Link Flyers and Coordinators:**

* [Agriculture & Horticulture](https://www.tekura.school.nz/assets/tertiary-link-2/Agriculture.docx) | [Automotive](https://www.tekura.school.nz/assets/tertiary-link-2/Automotive-Tertiary-Link-Flyer.doc) | [Equine](https://www.tekura.school.nz/assets/tertiary-link-2/Equine.docx) – Ces Lowe [Ces.Lowe@tekura.school.nz](mailto:Ces.Lowe@tekura.school.nz)
* [Animal Care](https://www.tekura.school.nz/assets/tertiary-link-2/Animal-Care.doc) | [Sport & Exercise](https://www.tekura.school.nz/assets/tertiary-link-2/Sport-and-Exercise.docx) | [Tourism](https://www.tekura.school.nz/assets/tertiary-link-2/Tourism.doc) – Seth Smith [Matthew.Smith2@tekura.school.nz](mailto:Matthew.Smith2@tekura.school.nz)
* [Aviation](https://www.tekura.school.nz/assets/tertiary-link-2/Aviation-Tertiary-Link-Flyer.docx)  | [Early Childhood](https://www.tekura.school.nz/assets/tertiary-link-2/Early-Childcare.docx) – Lisa Usoalii-Jansen [Lisa.Usoalii-Jansen@tekura.school.nz](mailto:Lisa.Usoalii-Jansen@tekura.school.nz)

For ALL **Gateway** course queries and enrolments, please contact the Gateway Coordinator Ruth Church [Ruth.Church@tekura.school.nz](mailto:Ruth.Church@tekura.school.nz)

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Available Distance Courses

Advanced Customer Services

Industry Training Solutions (ITS)

You will learn about the importance of product knowledge and effective communication skills. Also delves into the world of theft and fraud and the effect that can have to the workplace.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8-week timeframe | **11818** (Level 3, Credits 2)  **11831** (Level 3, Credits 6)  **376** (Level 3, Credits 2) | Year 11 and above  Have access to a workplace |

Babysitting

Whanau Awhina Plunket

Gain the knowledge and skills to babysit children of all ages. For first-time babysitters this course consists of 9 modules and on successful completion you will receive a certificate from Awhina Plunket along with a Babysitter's Manual.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | Self-paced  4 week timeframe | **Not available** | Year 10 and above  Contact Lisa U-J to enrol |

Basic Hazard and Risk Management

Safety n Action

This course will give you the knowledge and skills required to effectively assess the level of risk associated with workplace hazards, enabling you to identify and prevent potential illness, injury, or incidents in your workplace.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | Self-paced  8-week timeframe | **30265** (Level 3, Credits 8) | Year 11 and above  Must have a minimum of 3 months’ work experience |

Beauty Industry Ready

The GET Group

Learn about how to prepare for the beauty industry and product knowledge of different make up brands.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **2990** (Level 3, Credits 4)  **11097** (Level 3, Credits 3)  **1307** (Level 3, Credits 3) | Year 11 and above  May require practical component Regular check-ins with your assigned GET Group Contact |

Beauty Theory

NZ Hair and Beauty Industry Training Organisation (HITO)

For the first part of the course, you will learn about Face Shapes, Facial Features, Skin tones, Makeup Colour and Design, Makeup Products and Makeup Styles. The second half will teach you about the Anatomy of the Skin, Anatomy of the Face, Skin Types and Skin Conditions.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  Due in November | **27644** (Level 3, Credits 4)  **27645** (Level 3, Credits 6) | Year 11 and above |

Business Communication 101

Industry Training Solutions (ITS)

Learners will be able to write business correspondence to convey complex ideas and/or information. You will also learn the art and be able to write minutes for a formal meeting for a workplace.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **11095** (Level 3, Credits 3)  **1296** (Level 3, Credits 3)  **3494** (Level 3, Credits 3) | Year 11 and above  Have access to a workplace |

Business Communication Basics

Industry Training Solutions (ITS)

Learners will be able to give information to clients and respond to enquiries and identify the purpose of graphics in communication; and communicate using graphics.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **3488** (Level 2, Credits 3)  **3492** (Level 2, Credits 3)  **1280** (Level 2, Credits 2) | Year 11 and above  Have access to a workplace |

Business Communication Kickstarter

Industry Training Solutions (ITS)

Learn about the importance of communication with diver people from different cultures.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **1304** (Level 3, Credits 2)  **1307** (Level 3, Credits 3)  **1296** (Level 3, Credits 3) | Year 11 and above  Have access to a workplace |

Chef’s Starter Kete

Industry Training Solutions (ITS)

Gain an understanding of culinary products and terms used in the industry. Learn about the safe food practices required for all food handlers, which is a requirement under the Food Act 2014.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **18497** (Level 3, Credits 8)  **168** (Level 3, Credits 4) | Year 11 and above |

Core Health

Southern Institute of Technology (SIT)

US 27457 – Describe the anatomy and physiology of systems and associated organs of the human body. US 27461 – Describe indicators of wellness, interventions, care, and support for people at different human lifespan stages

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | Self-paced  Due 29 November | **27457** (Level 3, Credits 6)  **27461** (Level 3, Credits 5) | Year 11 and above  Students can choose one or more unit standards offered to complete |

Day Skipper

Coastguard Boating Education

This course is for recreational pleasure craft operators and crew and covers general knowledge required to operate a pleasure craft in familiar waters during daylight hours. at an introductory level. Competency is assessed by six theory, and one practical. time-based assessments. each covering different areas of knowledge. Total allocated assessment time is four hours.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | 6 May – 12 July  (12 week timeframe) | **26542** (Level 2, Credits 6) | Year 11 and above  Must be able to demonstrate practical competence of knot tying |
| 22 July – 13 October (12 week timeframe) |

Espresso Level 2

The GET Group

Learn basic coffee knowledge and skills for the hospitality industry. Prepare and present pressed & filtered coffee and learn about commercial espresso coffee equipment.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **17286** (Level 2, Credits 2)  **17287** (Level 2, Credits 2)  **17285** (Level 2, Credits 4) | Year 11 and above  Access to an Espresso Coffee Machine  Regular check-ins with your assigned GET Group Contact |

Espresso Level 3

The GET Group

Build on your basic coffee skills and knowledge for the hospitality industry. Prepare and present espresso beverages for service and learn about coffee origin and production.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **17284** (Level 3, Credits 3)  **17288** (Level 3, Credits 5) | Year 11 and above  Access to an Espresso Coffee Machine  Regular check-ins with your assigned GET Group Contact |

Fashion: Apparel Cut and Sew

Southern Institute of Technology (SIT)

Describe knowledge of clothing materials in the clothing industry.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | Self-paced  Due 29 November | **4838** (Level 2, Credits 3) | Year 11 and above |

Fashion: Textile Technology

Southern Institute of Technology (SIT)

Prepare for and produce fashion drawings.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | Self-paced  Due 29 November | **16837** (Level 2, Credits 3) | Year 11 and above |

Fitness Industry Ready

The GET Group

Intermediate skills and knowledge for the fitness industry. Contribute within a team that has an objective. Demonstrate knowledge of recreation and sports injuries. Learn about injury prevention as well as risks and hazards within the sports and recreation industry.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **9681** (Level 3, Credits 3)  **6896** (Level 3, Credits 3)  **20673** (Level 3, Credits 5) | Year 11 and above  May include practical component  Regular check-ins with your assigned GET Group Contact |

Food Safety

The GET Group

Food safety skills for the hospitality industry. Practice food safety methods under supervision and basic knowledge of food contamination hazards and control methods.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **167** (Level 2, Credits 4)  **20666** (Level 2, Credits 2)  **168** (Level 2, Credits 4) | Year 11 and above  Access to a Commercial Kitchen  Regular check-ins with your assigned GET Group Contact |

Food Safe, Service Smart

Industry Training Solutions (ITS)

A perfect package for anyone that wants to start working in hospitality. Understand the importance of food safety and learn key formative skills you need to start your new career.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **167** (Level 2, Credits 4)  **14425** (Level 2, Credits 5)  **14434** (Level 2, Credits 3)  **57** (Level 2, Credits 2) | Year 11 and above  Have access to a workplace |

GET Community (Gateway)

The GET Group

Wellbeing community activity or event skills

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Paper-based and Online | 8-10 week timeframe | **30906** (Level 3, Credits 6)  **9681** (Level 3, Credits 3)  **11097** (Level 3, Credits 3)  **1307** (Level 3, Credits 3)  **425** (Level 3, Credits 3) | Year 11 and above  Weekly check-ins with your assigned GET Group Contact  Contact Ruth Church to enrol |

Hairdressing Theory

The Hairdressing ITO

For the first part of the course, you will learn about the History of Hairdressing, Hair Traditions, Current Fashion Hair Trends, Emerging Trends and Historical Influences. The second half will teach you about Sources of Waste, Managing our Waste, Harmful Products, Carbon Footprints and The Greenhouse Effect.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF | Self-paced  Due in November | **2891** (Level 2, Credits 5)  **25439** (Level 2, Credits 2) | Year 11 and above |

Hazard and Risk Management

Safety n Action

This course will give you the knowledge and skills required to effectively assess the level of risk associated with workplace hazards, enabling you to identify and prevent potential illness, injury, or incidents in your workplace.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | Self-paced  8-week timeframe | **30265** (Level 3, Credits 8)  **497** (Level 1, Credits 3) | Year 11 and above  Must have a minimum of 3 months work experience |

Health and Disability Principles in Practice

Southern Institute of Technology (SIT)

US 23686 – Describe a person’s rights in health or wellbeing setting.

US 27141 – Demonstrate knowledge of cultural identities and culture related issues in an aged care, health, or disability context.

US 28522 – Describe selected aspects of human development theory in a health or wellbeing setting.

US 28529 - Identify the impact of culture on support in a health or wellbeing setting.

US 32418 - Describe Te Tiriti o Waitangi, the Treaty of Waitangi, and a bi-cultural approach in a health or wellbeing setting.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | Self-paced  Due 29 November | **23686** (Level 2, Credits 2)  **27141** (Level 3, Credits 6)  **28522** (Level 3, Credits 6)  **28529** (Level 2, Credits 5)  **32418** (Level 3, Credits 6) | Year 11 and above  Students can choose one or more unit standards offered to complete |

Hearing Conversation and Impairment

Safety n Action

This course will give you an understanding of the hearing mechanism and the causes of hearing impairment. Practical exercises will teach you how to measure sound intensity and gain a perspective of the hearing comfort zone and the range that would likely cause harm. It will also cover your legal obligations in terms of protecting the hearing of your team.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | Self-paced  8-week timeframe | **17594** (Level 3, Credits 3) | Year 11 and above |

Hospitality Skills Essentials Level 2

Industry Training Solutions (ITS)

A fantastic entry-level course covering the essentials needed to work in a safe environment (Both Front of House and Back of House) and the importance of product and information.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **20666** (Level 2, Credits 2)  **14466** (Level 2, Credits 2)  **28301** (Level 2, Credits 5) | Year 11 and above |

Hospitality Skills Essentials Level 3

Industry Training Solutions (ITS)

This course enables you to learn the important information required to be a hospitality superstar, from correct kitchen practices, the history of coffee and responsible service of alcohol.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **168** (Level 3, Credits 4)  **17284** (Level 3, Credits 3)  **4645** (Level 3, Credits 2) | Year 11 and above |

In-Work Skills

Industry Training Solutions (ITS)

Communicate and collaborate in a team, provide feedback, and understand aspect of sleep management. Work as a team to become a better listener and communicator, and gain skills to be a great leader.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **9705** (Level 3, Credits 3)  **11097** (Level 3, Credits 3)  **9681** (Level 3, Credits 3)  **21337** (Level 3, Credits 2) | Year 11 and above  Access to a workplace |

Living & Working

The GET Group

Preparing to ‘adult’. Learn about household budgets and how to set financial goals. Learn banking products and services in relation to personal finances. Describe employment agreements and use problem solving models.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **9681** (Level 3, Credits 3)  **11097** (Level 3, Credits 3)  **7126** (Level 3, Credits 2)  **1307** (Level 3, Credits 3) | Year 11 and above  Regular check-ins with your assigned GET Group Contact |

Manual Handling and Lifting

Safety n Action

This course will help you understand the harmful and physical demands placed on our bodies and give you the tools to support your long term physical performance. Learn to apply effective lifting and moving techniques that will relate directly to your work activities and gain awareness and knowledge for combating back and musculoskeletal injuries.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | Self-paced  8-week timeframe | **17592** (Level 3, Credits 4) | Year 11 and above |

Maritime VHF Radio Operator Certificate

Coastguard Boating Education

This course covers the general features and functions of a marine VHF radio, procedures and operating techniques for routine calling, correct distress and urgency and safety procedures, pro-words and the phonetic alphabet, trip reports, weather services, EPIRBS and more.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | Self-paced  15 week timeframe | **19491** (Level 3, Credits 3) | Year 11 and above |

Mental Health

Career Force

Explore the concept of mental health wellbeing, New Zealand cultural models of mental health, factors that may contribute to, or are detrimental to, mental health wellbeing, and life-style choices that promote positive mental health.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online OR  Paper-based | Self-paced  Due in December | **26971** (Level 3, Credits 3) | Year 12 and above |

Mental Health and Addiction Support

Southern Institute of Technology (SIT)

US 26971 – Describe factors that contribute to mental health wellbeing and mental health challenges

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | Self-paced  Due 29 November | **26971** (Level 3, Credits 3) | Year 11 and above |

Older Person’s Health and Wellbeing

Southern Institute of Technology (SIT)

US 23387 – Demonstrate knowledge of the ageing process and its effects on a person's lifestyle and wellbeing.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | Self-paced  Due 29 November | **23387** (Level 3, Credits 7) | Year 11 and above  Students can choose one or more unit standards offered to complete |

Preparation for the Work Industry

The GET Group

Contribute within a team or group that has an object and speak to a known audience in a predictable situation. Learn to listen actively to gain information and how to respond to negative feedback in one on one situations.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **9681** (Level 3, Credits 3)  **11097** (Level 3, Credits 3)  **7126** (Level 3, Credits 2)  **1307** (Level 3, Credits 3) | Year 11 and above  Regular check-ins with your assigned GET Group Contact |

Responsible Mixology

Industry Training Solutions (ITS)

Learn knowledge of alcoholic and non-alcoholic beverages and how these are presented in the industry, Understand the important of being a responsible host to keep your customers, staff, and community safe.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Paper-based | Self-paced  8 week timeframe | **4645** (Level 3, Credits 2)  **14420** (Level 3, Credits 3) | Year 11 and above |

Retail Ready (Gateway)

ServiceIQ

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | Self-paced | **7123** (Leve 2, Credits 3)  **28301** (Level 2, Credits 5)  **28298** (Level 2, Credits 3)  **11968** (Level 2, Credits 4)  **24997** (Level 2, Credits 5)  **377** (Level 2, Credits 2) | Year 12 and above  Contact Ruth Church to enrol |

Retail Skills 101

Industry Training Solutions (ITS)

Maintain positive customer service interactions in a retail environment while following safe work practices. Retail employers are always seeking new staff who understand the importance of creating a respective and enjoyable experience for the customer.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **11971** (Level 2, Credits 3)  **11941** (Level 2, Credits 2)  **11938** (Level 3, Credits 5) | Year 11 and above  Access to a workplace |

Safety in the Workplace

The GET Group

Taking care of yourself in the workplace. Learn how to recognise and describe responses to harassment and discrimination. Learn how to be assertive in a range of specific situations.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **525** (Level 2, Credits 3)  **542** (Level 2, Credits 3)  **1299** (Level 2, Credits 4) | Year 11 and above  Regular check-ins with your assigned GET Group Contact |

Sensory Support

Southern Institute of Technology (SIT)

US 23375 – Describe hearing Impairment.

US 24895 – Describe the visual system and visual impairment.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | Self-paced  Due 29 November | **23375** (Level 3, Credits 5)  **24895** (Level 3, Credits 5) | Year 11 and above  Students can choose one or more unit standards offered to complete |

Supporting People With Disabilities

Southern Institute of Technology (SIT)

US 23372 – Describe law in relation to intellectual disability and high and complex needs and legal services available to people.

US 26982 – Describe communication with people with a communication disability in an aged care, health, or disability context.

US 28523 – Describe community values and attitudes and their impact on people with disabilities

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | Self-paced  Due 29 November | **23372** (Level 3, Credits 3)  **26982** (Level 2, Credits 4)  **28523** (Level 3, Credits 2) | Year 11 and above  Students can choose one or more unit standards offered to complete |

Schools Young Driver

SharpDrive

The Schools Young Drivers course consists of online training modules that cover the core components from the Driver Essentials Course (driver safety elements of driver awareness, driver behaviour and driver wellbeing) as well as Road Code topics.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | Self-paced | **Not available** | Year 12 and above  Have at least Learner Licence |

Smart About Money

The GET Group

Basic financial literacy skills for life. Develop a plan to show how budgets can contribute to achieving a long term goal. Evaluate options to increase personal options and learn about different credits options and deb management. Learn to make informed choices on major goods and services purchases.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **28100** (Level 3, Credits 4)  **28098** (Level 3, Credits 3)  **28099** (Level 3, Credits 3)  **7127** (Level 3, Credits 2) | Year 11 and above  Regular check-ins with your assigned GET Group Contact |

Store Detective

Industry Training Solutions (ITS)

This is a great course that will provide you with the means to explain practices used to detect and reduce staff and customer theft n fraud in a retail or distribution environment. You’ll learn the legal definitions, terminology used and consequences that can occur.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **24999** (Level 3, Credits 4)  **24996** (Level 3, Credits 3) | Year 11 and above |

Success in Café Service

Industry Training Solutions (ITS)

An opportunity for students to get real hands-on experience – serving in a café and working with customers and get assessed on the skills that they will learn along the way.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **14441** (Level 3, Credits 5)  **21853** (Level 3, Credits 5) | Year 11 and above  Access to a workplace |

Success in Retail

Industry Training Solutions (ITS)

You will learn about the importance of product knowledge and effective communication skills. Also delves into the world of theft and fraud and the effect that can have to the workplace.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **28301** (Level 2, Credits 5)  **24997** (Level 2, Credits 5) | Year 11 and above |

Understand Customer Service

Industry Training Solutions (ITS)

This is a great mix of theory and practical assessments. Will suit anyone that wants to work in hospitality, retail or travel and tourism.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **14466** (Level 2, Credits 2)  **14469** (Level 2, Credits 2)  **28145** (Level 2, Credits 2)  **11968** (Level 2, Credits 4) | Year 11 and above  Access to a workplace |

Wellbeing for Life

The GET Group

Wellbeing research and activities to enhance your life. Plan your career pathway and learn about well-being and nutrition. Learn about problem solving models and apply them to different scenarios.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **4251** (Level 3, Credits 3)  **2990** (Level 3, Credits 4)  **9695** (Level 3, Credits 4) | Year 11 and above  Regular check-ins with your assigned GET Group Contact |

Workplace Skills

The GET Group

Describe from an employee’s perspective the way of dealing with employment relationship problems. Learn to conduct informal interviews. Learn how to demonstrate and apply product knowledge within the workplace. Learn how to accommodate different customers within the workplace.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF OR  Paper-based | Self-paced  8 week timeframe | **1980** (Level 3, Credits 3)  **1296** (Level 3, Credits 3)  **11818** (Level 3, Credits 4)  **376** (Level 3, Credits 2) | Year 11 and above  Regular check-ins with your assigned GET Group Contact |

Youth Development

Southern Institute of Technology (SIT)

US 22257– Profile youth in Aotearoa New Zealand (Youth Culture)

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | Self-paced  Due 29 November | **22257** (Level 3, Credits 3) | Year 11 and above |

Live Online (NZ-based students only)

Below is a list of courses that are delivered live online. These courses are only available to students currently living in NZ (not available for students living Overseas due to time zone differences).

Code a Website

Yoobee

Explore how websites are developed and learn the coding required to make a site of your own.

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| **Delivery** | **Dates** | **Times** | **Unit Standard** | **Enrolment Criteria** |
| Online via Microsoft Teams | 16 – 19 April | 9am – 3pm | **29788** (Level 3, Credits 5) | Year 11 and above  Access to the needed [Software Requirements](https://www.yoobee.ac.nz/short-course/information-hub/frequently-asked-questions) |
| 9 – 12 July |
| 1 – 3 October |

Cyber Security & Ethical Hacking

Yoobee

Learn about cyber security threats, how to test and respond to attacks. Learn ethical hacking techniques to test and secure your own network and devices.

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| **Delivery** | **Dates** | **Times** | **Unit Standard** | **Enrolment Criteria** |
| Online via Microsoft Teams | 22 – 25 April | 9am – 3pm | **29794** (Level 3, Credits 5) | Year 11 and above  Access to the needed [Software Requirements](https://www.yoobee.ac.nz/short-course/information-hub/frequently-asked-questions) |
| 16 – 19 July |
| 8 – 11 October |

Esports Tournament

Yoobee

Learn about platforms, game options, communications – everything you need to run a successful event.

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| **Delivery** | **Dates** | **Times** | **Unit Standard** | **Enrolment Criteria** |
| Online via Microsoft Teams | 16 – 19 April | 9am – 3pm | **30906** (Level 3, Credits 6) | Year 11 and above  Access to the needed [Software Requirements](https://www.yoobee.ac.nz/short-course/information-hub/frequently-asked-questions) |
| 9 – 12 July |
| 1 – 3 October |

Game Development

Yoobee

Be introduced to professional game design and development. Learn coding fundamentals using C# language, create design concepts and develop a playable level using Unity.

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| **Delivery** | **Dates** | **Times** | **Unit Standard** | **Enrolment Criteria** |
| Online via Microsoft Teams | 16 – 19 April | 9am – 3pm | **18741** (Level 3, Credits 6) | Year 11 and above  Access to the needed [Software Requirements](https://www.yoobee.ac.nz/short-course/information-hub/frequently-asked-questions) |
| 9 – 12 July |
| 1 – 3 October |

Learner License Training

iHow

Spend a morning being taught the elements you need to know to pass the Learner License Test. iHow will email you your login details the morning of your chosen date. There are five lessons in total, each with a quiz. After that there is a final practice test designed to help you pass the NZTA Learners Driver Licence test. You can go through the course as many times as you like within the 24-hour period you receive your login.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | 3 hours  Valid for 24 hours | * Students may get credits as recognition for gaining their Driver Licence. Learn more [here](https://www.tekura.school.nz/learn-with-us/learn-with-us/secondary-tertiary-pathways/) | 16 years old or older  Provide your Te Kura ID, Email and Chosen Date to Sit the Course |

New Zealand Sign Language

NZSL4U

There are multiple levels of Sign Language which you can take based on your skill set. Start at Level 1A to learn Basics and Greetings or if you are more experienced, expand on your communication skills from Level 2. Read more about the available courses on the NZSL4U [website](https://www.nzsl4u.co.nz/online-courses/).

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | 1 day a week for 8 weeks | Not available | Year 10 and above |

University Courses

Some universities offer online STAR courses for ākonga ready for first-year university level. Specific requirements apply, please contact your STAR advisor for more information.

YouTube & Streaming

Yoobee

Learn how to create awesome content for YouTube and other online channels. Learn about the technology required to livestream from your PC and multiple cameras.

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| **Delivery** | **Dates** | **Times** | **Unit Standard** | **Enrolment Criteria** |
| Online via Microsoft Teams | 22 – 25 April | 9am – 3pm | **29796** (Level 3, Credits 7) | Year 10 and above  Access to the needed [Software Requirements](https://www.yoobee.ac.nz/short-course/information-hub/frequently-asked-questions) |
| 16 – 19 July |
| 8 – 11 October |

Tertiary Link

Tertiary Link courses are mostly theoretical but may include some practical work. They will give you an idea of what it’s like to study at tertiary level and may help you decide whether a certain career path is right for you. Students may choose what programmes that can do but will only be able to gain up to 12 credits in total.

Agriculture & Horticulture

##### **Southern Institute of Technology (SIT) / Telford**

If you are interested in any Primary Industry, you can choose from the available Level 1, 2 & 3 unit standards.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF | Self-paced  Due 29 November | See [Agriculture](https://www.tekura.school.nz/assets/tertiary-link-2/Agriculture.docx) flyer for available unit standards. | Year 11 and above  Contact Ces to enrol |

Animal Care

***Southern Institute of Technology (SIT)***

If you love working with and caring for animals, or you have an interest in vet nursing, you can choose from the available Level 2 & 3 unit standards.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Online | Self-paced  Due 29 November | See [Animal Care](https://www.tekura.school.nz/assets/tertiary-link-2/Animal-Care.doc) flyer for available unit standards. | Year 11 and above  Contact Seth to enrol |

Automotive

##### **Fairview Education**

There are multiple Automotive unit standards available at Level 2 & 3 both relating to Car Ownership and Engineering. Two entry level unit standards are Know Your Car and Ready for the Roady, as listed below.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Paper-based | Self-paced  Due in December | See [Automotive](https://www.tekura.school.nz/assets/tertiary-link-2/Automotive.doc) flyer for available unit standards. | Year 11 and above  Contact Ces to enrol |

Aviation

##### **Service IQ / International Aviation Academy New Zealand (IAANZ)**

If you are interested in Aviation, you can enrol into Level 1 & 2 Entry Level unit standards with Service IQ. Te Kura may also order Level 3-unit standards through International Aviation Academy NZ on a case-by-case basis.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Paper-based (Level 1 & 2) | Self-paced  Due 6 December | See [Aviation](https://www.tekura.school.nz/assets/Uploads/Aviation-Tertiary-Link-Flyer.docx) flyer for available unit standards.  Level 3 units require an exam to be completed in order to gain the credits. | Level 1: Year 10 and above  Level 2: Year 11 and above  Level 3: Case-by-case basis  Contact Lisa U-J to enrol |
| Online  (Level 3) | Self-paced  16-week time frame |

Early Childhood

##### **Whanau Awhina Plunket**

These unit standards aim to provide opportunities and pathways for students to gain skills in early childhood learning and the care of infants, toddlers, and young children. There are Level 2 & 3 unit standards available.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF | Self-paced  Due 6 December | Please see [ECE](https://www.tekura.school.nz/assets/tertiary-link-2/Early-Childcare.docx) flyer for available unit standards. | Year 11 and above  Some units require access to an ECE setting  Contact Lisa U-J to enrol |

Equine

##### **Telford / New Zealand Equine Education Trust (NZEET)**

If you own or work with horses or are considering a career within the Equine Industry, you can choose from the available Level 1, 2 & 3 unit standards.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| PDF | Self-paced  Due 29 November | Please see [Equine](https://www.tekura.school.nz/assets/tertiary-link-2/Equine.docx) flyer for available unit standards. | Year 11 and above  Contact Ces Lowe to enrol |

Know Your Car

##### **Fairview Education**

Learn about car systems and how to keep your car safe on the road. Learn about legal requirements, safety precautions, Tyers, fluid levels, cleaning your car, car components and more.

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| **Delivery** | **Duration** | **Unit Standard(s)** | **Enrolment Criteria** |
| Paper-based | Self-paced  Due in December | **15408** (Level 2, Credits 4) | Year 11 and above  Contact Ces Lowe to enrol |

Ready for the Road

##### **Fairview Education**

Learn about the legal requirements of driving, owning, buying, and selling a car. Learn about Drivers Licenses, Vehicle requirements, Driver safety and awareness, Accidents, Vehicle inspections, insurance and Your legal rights when buying a vehicle.

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| **Delivery** | **Duration** | **Unit Standard** | **Enrolment Criteria** |
| Paper-based | Self-paced  Due in December | **4261** (Level 2, Credits 3) | Year 11 and above  Contact Ces Lowe to enrol |

Tourism

***International*** College ***Tourism (ITC)***

This programme is suitable for those who are interested in helping people plan their holidays or want to work for a travel agency. Choose from the available Level 2 & 3 unit standards.

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| **Delivery** | **Duration** | **Unit Standard** | **Enrolment Criteria** |
| Online | Self-paced  Due in December | Please see [Tourism](https://www.tekura.school.nz/assets/tertiary-link-2/Tourism.doc) flyer for available unit standards. | Year 11 and above  Contact Seth Smith to enrol |

Sport and Exercise

##### **SIT**

Gain a foundation of knowledge to work in the recreation and sport community. Learn how to progress into more advanced studies in sport and exercise. There are Level 2, 3 & 4 unit standards available.

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| **Delivery** | **Duration** | **Unit Standard** | **Enrolment Criteria** |
| Online | Self-paced  Due 29 November | Please see [Sport and Exercise](https://www.tekura.school.nz/assets/tertiary-link-2/Sport-and-Exercise.docx) flyer for available unit standards. | Year 11 and above  Contact Seth Smith to enrol |